



GFSO Registration Form for Non Profit Organizations (NPOs)

Version 20.03.2026

This registration form must be submitted by all Non Profit Organizations (“**NPO**”) in order to register with the Gelephu Financial Services Office (“**GFSO**”) for the purpose of complying with Chapter 16 of the GFSO Anti-Money Laundering and Sanctions Rulebook (“**AML Rulebook**”).

Please note:

- Please use appendices if necessary and submit attachments if required.
- Please type all dates in the DD/MM/YY format, unless otherwise required.
- Please define any acronyms used.
- Questions are to be answered in detail.
- If a question within an application section is not applicable, please state “N/A” and explain so.
- Answers must be typed in electronic format.



Section 1 General Information

Legal Name of the NPO		
Type of Legal Entity		
Contact Details	Telephone number:	
	Email Address:	
	Website address:	

Section 2 Structure and Activities

2.1 For Controllers that are **Non-Natural Persons**, please provide the information in the table below for any Controller owning or controlling 25% or more of the NPO:

Name of Entity	Place of incorporation or registration	Date of incorporation or registration	Registered office address

2.2 For Controllers that are **Natural Persons**, for each individual owning or controlling 25% or more of the NPO, please complete the table below and **provide their passport copy**. The Applicant is required to complete this duplicated table for each Natural Person (copy and paste the table for each person):

Name of individual:	
Guarantor details:	
Direct or Indirect Guarantor:	
Effective date of Guarantor(MM/YYYY):	
Effective % of Guarantorin Applicant:	
Personal Details:	
Date of Birth (DD/MM/YYYY):	
Nationality:	
Country of residence:	
Passport number:	

2.3 Provide an Organization Chart of the DNPFB, including the names of its Governing Body.



Gelephu Financial Services Office (GFSO)

Gelephu Mindfulness City (GMC)

2.4 Provide a description of the NPO's purpose and the activities it intends to conduct in or from GMC, including the target beneficiaries:

2.5 List the countries where the NPO intends to operate and provide services in:

2.6 Describe the primary sources of funding for the NPO (e.g., donations, grants, membership fees, fundraising activities):

Section 3 Anti Money Laundering / Counter-Terrorist Financing ("AML/CFT")

3.1 Describe how the NPO assesses and mitigates any money laundering and terrorist financing risks posed by its donors:

3.2 Describe the controls that have been put in place to ensure that all funds are fully accounted for, and are spent in a manner that is consistent with the NPO's purpose and objectives:

3.3 Confirm by stating "yes" in the box below that you are aware that your NPO must maintain records of its obligations required under the AML Rulebooks Rule 16.1.2, covering both domestic and international transactions, which are sufficiently detailed to verify that funds have been received and spent in a manner consistent with the purpose and objectives of the NPO for a period of at least six years:



Section 4 Declaration

I declare that, to the best of my knowledge and belief, having made due enquiry, the information given in this form, the supplements and documents attached, as well as any applicable supporting documents, is complete and correct.

I confirm that I have the authority to submit this form, to declare as specified above and sign this form for, or on behalf of, the NPO. I also confirm that I have the authority to give the consent specified above.

I understand that any personal data provided to the GFSO will be used to discharge its regulatory functions and powers, and other relevant rules or regulations, and may be disclosed to third parties for those purposes.

I confirm that all documents submitted as part of this form, whether physical or electronic, become property of the GFSO.

Authorised signatory of the NPO:

Date:

*Name and title of the above authorised
signatory:*